

SENIORS Class of 2023

Edgewood High School Yearbook Senior Portrait Specifications

Mrs. Stephanie Baertlein, Advisor

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Room 220

Senior Portrait Due Date: Uploaded online by November 18th, 2022

The Edgewood High School **CRUSADER** yearbook requires the below specifications for senior portraits. Read the list carefully! We reserve the right to request a replacement, refuse a photo, or use your ID photo if the photo you submit doesn't meet the requirements below. Please contact Mrs. Stephanie Baertlein if you have any questions concerning these specifications. *Please be aware that portraits *not* meeting these guidelines will not be accepted.*

VIDEO INSTRUCTIONS

UPLOAD INSTRUCTIONS:

1. Senior portraits must be submitted online under the Walsworth Community Upload. From Yearbookforever.com search for Edgewood High School of the Sacred Heart. Click on the community upload image at the top of the page.

 **Community Upload** - Submit photos for your school's yearbook!

2. From the Community Upload page:
 - a. Enter **Yearbook** (note the capital Y) as the access code and select Enter.
 - b. Click on Upload Photo and select a photo to upload from your computer or device. Make sure your file is a color digital file with a resolution of 300+ dpi. Please make sure your photo file is named the student's name (last name, first name).
 - c. Once it uploads, select **Portraits** from the dropdown menu.
 - d. Fill in your student's FORMAL (name on file with the school) name and check the box that says **THIS PHOTO IS A PORTRAIT** then click **Submit Photos**.

IMPORTANT: At Edgewood High School you are free to have your pictures taken by any photographer or portrait studio. You must work out with your photographer when you need to be photographed to be able to make the **November 18th, 2022** deadline. It is **HIGHLY** recommended that YOU, not your photographer, upload the portrait by the due date to guarantee that your portrait makes it in the yearbook.

A senior portrait contact sheet will be posted after the November 18th deadline to verify all portraits received. Students who do not submit a photo by November 18th will be notified that a photo was not received.

SENIOR PORTRAIT SPECIFICATIONS: Use these portraits as a guide for the below specifications

- Color digital photos with a resolution of 300+ dpi 2x3.
- NO bare shoulders showing, low cut tops, or tops that reveal any or all of the midriff. NO undergarment straps showing. Absolutely NO tank tops, spaghetti straps, or strapless!
- No pets or personal interest props please. *We encourage families to consider these personal interest photos for the Senior Ad section of the yearbook.*
- No logos or text on clothing
- Vertical head and shoulder portraits only. NO FULL BODY OR LYING DOWN SHOTS.

